

(661) 948-8552 - Fax (661) 945-8867 - www.avhs.org 44900 N. Division St. Lancaster, Ca. 93535

Lisa Schmidt Principal

July 11, 2022

#### Dear Parents and Students of Antelope Valley High School,

I would like to welcome you to Antelope Valley High School. I am proud to be the Principal at AVHS as we begin the new year. The 2022-2023 school year promises to be an exciting year for our students and staff. The staff at AV is committed to providing you with an educational experience that prepares you academically and socially to thrive in this challenging world, both locally and globally.

I would like to share some information and thoughts with you in regards to the return of on campus instruction in August. Students will have immediate access to our exceptional teachers and innovative educational tools needed to support their learning. As you are likely aware, in 2018, the California State Senate passed Senate Bill 328 requiring middle schools and high schools to begin school no earlier than 8:30 am. This law went into effect on July 1, 2022. With that being said, we will have a new start time this school year and begin our school day at AVHS promptly at 8:45 am on Monday, August 8th. Our first Flex Day of the school year will be Tuesday, August 9th. Students will be released at 2:40 pm. Please make the necessary arrangements for your student to get home from school each and every day.

#### Please note that school office hours are 8:00 am to 4:30 pm Monday through Friday.

Key information regarding student grades, attendance, and announcements will be communicated via the Blackboard Messaging System. This AVUHSD app can be downloaded onto your Apple or Android smartphone. Please make every effort to update your information through Infosnap. (See the instructions on page 14.) Please regularly check PowerSchool and our website for updated information. As email and phone messaging are key to how information is delivered, it is of the utmost importance that you keep your email and phone number information current. You may do this through the PowerSchool Parent Portal located under the Parent Tab on our website: www.avhs.org.

Student pick up and drop off is located at the north end of the High School in the Student Parking Lot (by the football stadium) and behind the school by the PE fields near 3<sup>rd</sup> street. *Please do not use the administration parking lot in front of the school as a drop off/pick up location as it is not conducive to high volumes of traffic and poses a safety risk for students.* Any student dropped off in the front of the school will be directed to the entrance north of the band room. It is our anticipation that traffic on the first day, and most likely the first few weeks, will be heavier than normal. A great way to reduce some first-day stress is to plan to arrive by 8:15 am. This helps avoid high volumes of traffic and allows our instructors to begin instruction precisely at 8:45 am. Antelope Valley High School values instructional time and places a high priority on Bell-to-Bell instruction.

Beginning at 8:00 am on August 8th, students may pick up their class schedules and ID badges in Centennial Park. There will be many staff members available to help direct students to their classrooms. As per Board Policy and District expectations, students must have their ID badges at

all times while on campus and at school events. AVHS Staff will be diligent in making sure that students have their ID's. The rationale is, and always will be, to contribute to the safety of our students and campus. Please remind your student of the importance of having their student ID while on campus.

Take advantage of attending this great school and encourage your child to get involved. The staff at AVHS has made it our mission to assist you in achieving your academic and career goals. Remember, . . .We are *THE* Antelope Valley High School!

Sincerely,

Lisa Schmidt Principal Antelope Valley High School



#### Attachments:

- ✤ 2022-2023 Bell Schedule
- Freshmen Orientation
- Important Dates
- ♦ Counselor's Information
- Student Meal Program
- PowerSchool Enrollment Information
- Student Store Information

#### WELCOME TO ANTELOPE VALLEY HIGH SCHOOL!

Your Administrative Team for the 2022 – 2023 School Year is:

Lisa Schmidt	Principal	Gary Pierson	Vice Principal
Megan Andrews	Assistant Principal	Briana Rivera	Vice Principal
Teri Giumarra	Vice Principal	Arturo Gonzalez, Jr.	Director of School Safety
John Najar	Vice Principal	Kazeem Tijani	Head Counselor

This document contains important information you will use to be successful at Antelope Valley High School. We have worked hard to provide you with this information. Please take the time to read the entire document. If you have any questions, please do not hesitate to contact us at 661-948-8552 ext. 101 or visit us at <u>www.avhs.org</u>.

#### **ATTENTION CLASS OF 2026**

Freshmen Orientation will be held on Tuesday, August 2, 2022 from 8:00 am to 12:00 pm. The students will begin their day with getting to know you activities in the Large Gym and continue their day with a campus tour and will learn about all about the exciting opportunities available to them at Antelope Valley High School. A BBQ lunch will be served before the students leave for the day. Textbooks will be checked out to Freshmen during the 1st week of school and School ID photos will be taken on August 25, 2022.

#### **STUDENT SCHEDULES:**

#### Class Changes:

Class changes will be made for the following reasons *ONLY*:

1. There is a duplicate class or missing a class in your schedule

2. You are missing a class specific for graduation

Beginning on August 15, 2022, students will have an opportunity to request schedule changes through Google using the Course Schedule Request Form. All electronic submissions will be reviewed by counselors and students will be notified electronically through their student e-mail of their counselor's decision.

All <u>freshmen and sophomores</u> have been given the required classes and elective choice based on their spring 2022 registration. All electives are year-long courses and there will be <u>No Elective</u> <u>Changes.</u>

#### **IMPORTANT INFORMATION REGARDING AVUHSD POLICIES**

#### ATTENDANCE AND TARDY POLICIES:

#### Attendance:

The Attendance Office is located at the north end of the Administration Building. Absences must be cleared within 3 DAYS.. It is recommended that you clear your student's absences with a note but you may also do so through email. After the three-day window, a doctor's or dental appointment note will be required to clear absences. *ONLY* all-day absences can be cleared after the fact. If your student has a scheduled appointment during the school day, please write a note and ask them to take it to the attendance office when they arrive at school. This will help expedite the process of releasing your student to you. Students will NOT be paged for appointments during snack or lunch. NO EXCEPTIONS! Once students arrive at school, they cannot leave campus during the school day without written permission from the Attendance or Health Office. Leaving campus without school approval will result in a truancy referral and disciplinary action. A detailed explanation of the AVUHSD Attendance policy can be found on-line at www.avdocs.org.

#### Tardy Policy:

The *AVHS Tardy Policy* will be in full effect when school begins on August 8th. It is of utmost importance to have your students in class on time. The consequences for multiple tardies, regardless of the reason, can range from Saturday School to the issuance of a citation or alternative placement. Students arriving late for school, with an excused note, must obtain a tardy slip from the Attendance Office. Please ensure that your student arrives at school on time so that they can be in class *BEFORE* the tardy bell rings at 8:45 am.

#### **ELECTRONIC DEVICES:**

Students are allowed to bring electronic devices on campus, however, we are not responsible for lost or stolen electronic devices. Cell phones *MUST NOT* be used during class time unless instructed by the teacher for educational purposes. While technology is encouraged in the classrooms, cell phones often become a distraction. Students inappropriately using cell phones during instruction may have their phone confiscated by staff or security.

#### HEALTH AND EMERGENCY POLICY:

If a student is injured or becomes ill at school, every effort will be made to notify a parent. If a parent cannot be reached, then the emergency contacts will be notified. It is imperative that parents update their information in PowerSchool/InfoSnap regarding changes with telephone number, address, email, or emergency contacts. To do this, please log into the AVHS website, click on the Parent tab, then PowerSchool Parent Portal then click on the Infosnap link. Students will *ONLY* be released to individuals listed in

PowerSchool. Identification must **ALWAYS** be presented when requesting to pick up or speak to your student. *NO EXCEPTIONS*.

#### SKATEBOARDING AND CYCLING IS PROHIBITED ON CAMPUS:

Like any activity, skateboarding, and bicycling carry risks to the safety of both students and staff. Though skating is allowed in parts of the City and County areas, it, as well as bicycling, is **NOT** allowed on school campuses. If your student uses a skateboard as a mode of transportation, the skateboard must be checked in to the security office (Room 621) prior to the start of the school day. Bicycles may be locked in the bicycle area located in the 900's row. All skateboards or bicycles ridden on campus at any time (day or night) will be confiscated and returned only to the student's parent/guardian at the end of the school day. NO EXCEPTIONS!

#### ADDITIONAL IMPORTANT INFORMATION

#### ASB Cards:

Students are encouraged to purchase the AVHS ASB card (Associated Student Body). The ASB card gets students in **FREE** to all AVHS athletic events (except playoffs), provides discounts for other activities on campus, school dances, and yearbook purchases.

#### Athletic Clearance:

All returning and incoming athletes must have completed the Athletic Clearance process before they can participate in any summer and/or school-year sports activities. The Athletic Clearance is valid for one year and must be repeated on an annual basis. The Antelope Valley Union High School District will be using an online Athletic Clearance Process. The only papers that need to be turned in are the physical exam certification that is signed by a medical professional and the bus waiver. Step by step instructions for completing the online process with screenshots matching each step are listed in the AVUHSD Athletic Packet located on our website at www.avhs.org/programs/athletics.

*Back to School Nights:* There are two Back to School Nights scheduled for the 22-23 School Year. Wednesday, September 7, 2022 and Wednesday January 25, 2023 starting at 5:00 pm. You will receive additional information as the dates draw near.

#### Charges, Fines, Fees:

Students who *HAVE NOT* cleared outstanding charges, fines or fees are asked to pay these at the Student Store during lunch and after school only. Please bring your printout of fees with you to All fines must be paid before students are allowed to participate in activities such as Prom, Grad Night, and Graduation.

#### CLUBS – A GREAT way to be involved!:

Antelope Valley High School offers a variety of Clubs to our students. We have often heard from our graduating students that they wished they had gotten involved in a club, academy, or a sports team when they started high school. Our clubs range from ASB to Yearbook. To find out more, please visit the Activities Office during snack or lunch.

#### College Information Night:

College Information Night will be held on Tuesday, November 8, 2022 at the Antelope Valley Fairgrounds. More information will be forthcoming in school bulletins and on the school website at <u>www.avhs.org</u>. This event is very informative and is beneficial to *ALL* of our students.

#### Free Lunch:

We are pleased to inform you that the Antelope Valley Union High School District will provide meals to all enrolled students in the 2022-2023 school year at **NO CHARGE**. We look forward to serving your student(s) and contributing to their academic success. Please take a moment to complete the District's Income Household Form. A link to this form can be found on the Food Services homepage at www.avfood.org.

#### Medications:

#### Students are not allowed to carry medication of any kind without proper documentation.

The health office must receive a completed district form for any medications. The form can be found in the school's health office. Students must check all prescription medication into the Health Office in the original pharmacy container. If it is an over-the-counter medication, it must be in a sealed

container from the store (Education Code 49423). If your student has a chronic or acute health condition which may affect them at school, please contact the school Health Technician at ext. 168 or the school's District Nurse at ext. 175.

#### No Classroom Interruptions:

We are committed to providing an exceptional bell-to-bell education to our students. One way to insure this is by having as few interruptions as possible to the classrooms. That being said, we will **NOT** interrupt classes for the purpose of delivering items to your student such as messages, books, homework, backpacks, food, keys, etc. **Please make every effort to give your student what they need prior to them leaving for school.** 

#### Out of Class:

To ensure your student's academic success, we strive to make sure that all students are in class. If students are walking on campus while class is in session, they *must have a pass*. In order to avoid a penalty, the student must ask their teacher to write them a pass before they leave class. If they are out of class for any reason and do not have a pass, they will be considered out of class without permission, and disciplinary action will follow.

#### **PE Clothes:**

The PE uniform is a gray or AV t-shirt and black shorts. PE clothes are not available to purchase through our student store, however, there are various t-shirts that your student can purchase through the student store at a discounted price when school begins on August 8th.

#### **Positive Interventions:**

Positive Behavior Interventions and Supports is a program that supports all students at all levels while building a positive community through a Multi-Tiered Support System. Our qualified staff and community support allow us to host numerous services from social and emotional classes, one on one mentoring, along with academic tutoring and self-help programs. Our Student Support Center is staffed by certified teachers that serve as mentors both academically and emotionally. In addition to these services, we provide academic mentoring, (TADD) Tobacco, Alcohol, Drug and Diversion program, and anger management/behavioral support. If you would like to complete a referral for any of our services, please visit our school website at antelopevalleyhs.org. We are excited about our new adventures as a staff and the promising future of our students. We look forward to partnering with our community and parents!

#### School Site Council (SSC):

The School Site Council is the advisory and decision-making body for our School. SSC members are elected for a two-year term, with one or more positions being elected each year. SSC is comprised of five certificated staff members, one classified staff member, four parent members, three student members, and the principal. Parents who are interested in serving on the SSC can contact the Principal's Secretary, Jennifer Bascom, at (661) 948-8552 ext. 101. Elections for SSC will be held by email and selections will be announced at Back to School Night on Wednesday, September 7, 2022.

#### Senior Off Campus Lunch Pass:

Antelope Valley High is a closed campus. Only 12<sup>th</sup> grade students who have met the specific off campus requirements may leave campus for lunch. The senior off-campus lunch privilege will not be approved unless the parent/guardian of the student signs the required paperwork. Once the student returns the signed application to the Attendance Office, parents will be contacted for verification of signature.

#### Student Dress Code:

Following the AVHS Student Dress Code is another area where a few simple rules will ensure your child's safety. The complete District Dress Code is available online at <u>www.avdistrict.org</u>. Please review the dress code with your student prior to the start of the school year. All shirts, tops, pants, and shorts must cover the waist and undergarments when sitting, standing, or bending.

#### Student ID Cards:

Students will be provided with an ID card at the beginning of the school year. All students must have their **ID card on their persons during school hours and have it with them at all school-sponsored events.** Failure to have an ID card may result in a consequence. The replacement cost for lost ID cards is \$3.

#### Textbooks and Chromebooks:

It is important for you to understand that sometimes books cannot be repurchased. If books are given to friends, lost, or stolen, the student will be charged accordingly. *Students must be responsible for the care and safety of their textbooks and Chromebook.* If you have any questions regarding either, please contact the Textbook Clerk at 948-8552 ext. 140 or 301.

#### Transportation:

Bus transportation is provided for students with severe disabilities. The student's IEP is used to verify that they qualify for transportation. Parents must complete a Bus Service Request (BSR) form electronically. Contact our Special Education office at (661) 948-8552 ext. 862 to request this form. Once the form is submitted, the process takes approximately ten (10) days. If you need to use the public transit buses for transportation to and from school, contact the Antelope Valley Transit Authority for city bus schedules at (661) 945-9445.

#### Work Experience:

The "Request for a Work Permit" form will be available in the Guidance Office beginning August 8, 2022. Please make every effort to forward your work permit applications to the Guidance Office by August 10th. *Reminder*: All students under 18 years of age, who have a job, must have a new work permit for this school year before it expires on August 12, 2022.

#### Volunteers Needed!

WE NEED YOU!! Looking for ways to volunteer? If you would like to be involved in making a difference at AVHS, this is a perfect opportunity! If you are interested in volunteering, please contact the Vice Principal's Office at 948-8552 ext.888.



# Welcome Home!



Monday, Wednesday, Thursday, Friday						
Period	Period Start End Minutes					
0	7:45	8:39	54			
1	8:45	9:42	57			
Snack	9:42	9:52	10			
2	9:58	10:55	59			
3	11:01	12:01	60			
4	12:07	1:04	57			
Lunch	1:04	1:34	30			
5	1:40	2:37	57			
6	2:43	3:40	57			

### Tuesday (Flex Day)

Period	Start	End	Minutes
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0	7:45	8:39	54
1	8:45	9:32	47
Snack	9:32	9:42	10
2	9:48	10:35	47
3	10:41	11:31	50
4	11:37	12:24	47
Lunch	12:24	12:54	30
5	1:00	1:47	47
6	1:53	2:40	47



School success starts with attendance

Back to School Night September 7, 2022 & January 25, 2023							
Period Start End Minutes							
0	7:45	8:39	54				
1	8:45	9:22	37				
Snack	9:22	9:32	10				
2	9:38	10:15	37				
3	10:21	11:01	40				
4	11:07	11:44	37				
Lunch	11:44	12:14	30				
5	12:20	12:57	37				
6	1:03	1:40	37				

SCHEDULE

2022-2023

#### Finals Testing Schedule December 15 & 16, 2022 May 31 & June 1, 2023

Day 1: Periods 1, 3, & 5					
Day 2: Periods 2, 4, & 6					
Period	Start End Minutes				
0	7:45	8:39	54		
1, 2	8:45	10:11	86		
Lunch	10:11	10:41	30		
3, 4	10:47	12:13	86		
5, 6	12:19	1:45	86		

#### **BELL SCHEDULE CHANGES:**

The following are Student Free Days: October 19, 2022 (No Flex Day 10/18) February 1, 2023 (No Flex Day 1/31) April 5, 2023 (No Flex Day 4/4) Also, There will **NO** FLEX Day after a

There will **NO** FLEX Day after a Monday Holiday.

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#### All 9<sup>th</sup> Grade students *MUST* be enrolled to attend Orientation. If you have not yet enrolled your student, please do so prior to Orientation. Registration re-opens July 13th, from 8:00 am to 11:00 am

The purpose of Freshmen (9<sup>th</sup> Grade) Orientation is to make the transition from middle school to high school a positive one. Students will receive important information for a successful start at AVHS. ASB and Link Crew members will be serving as Activity Leaders. A BBQ lunch will be served where students will receive information regarding sports, clubs, programs, and academies.

All Freshmen will receive their textbooks the first week of school. They will take their ID pictures and receive their student ID's on August 24<sup>th</sup>.

#### Parent Information Meeting/PowerSchool Training

8:00 - 9:00 am: Parent Meeting - AVHS Cafeteria
9:00 - 10:30 am: Meet your student's Counselor (Room 824)
9:30 - 10:30 am: African American Advisory Committee Meeting - Library
9:00 - 11:00 am: PowerSchool Training - Computer Labs (Rooms 820 - 822)

*QUESTIONS: Please call the Activities Office: (661) 948-8552 x167* 

## ANTELOPE VALLEY HIGH SCHOOL

IMPORTANT DATES 2022 - 2023

Aug 8: First Day of School

Sept 5th: Labor Day, No School Sept 7th: Back to School Night

Oct 12: PSAT Test Oct 14th: End of 1st Quarter

Nov 8th:
College Info Night
Nov 11th:
Veterans Day - No
School
Nov 21 - 25:
Thanksgiving Break- No
School

Dec 15th & 16th: Finals - End of 1st Semester Dec 19th - 30th: Winter Break

Jan 2nd - 6th: Winter Break (cont) Jan 9th: First Day of 2nd Semester Jan 16th: MLK Jr. BD - No School Jan 25th: Back to School Night

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#### Feb 1st:

Staff Prof Dev - No School **Feb 13th:** Lincoln's Birthday - No School **Feb 20th:** President's Day - No School

#### March 1st: SAT Test March 17th: End of 3rd Qtr March 20th - 24th: Spring Break - No School

April 5th: Staff Prof Dev - No School April 28th: Overcoming Obstacles Track Meet

May 2nd:
College Signing Day
May 18th:
Senior Awards Night
May 29th:
Memorial Day - No School
May 31st :
Finals - Day 1
Graduation

June 1st: Finals - Day 2 Last Day of School ANTELOPE VALLEY HIGH SCHOOL



## SCHOOL COUNSELING DEPARTMENT

Alpha	Counselor	Appointment Scheduling Link	Email		
A-CI	Mrs. Kastner	https://gkastner.youcanbook.me	gkastner@avhsd.org		
Co-Gom	Dr. Cobb	https://lcobb-7.youcanbook.me	lcobb@avhsd.org		
Gon-Lan	Mr. Tijani	https://ktijani.youcanbook.me	ktijani@avhsd.org		
Lar-Ol	Ms. Heller	https://desiree-heller.youcanbook.me	dheller@avhsd.org		
Or-Si	Mr. Cincis	https://ccincis.youcanbook.me	ccincis@avhsd.org		
Sk-Z					
Registration					
Mrs. Stephens	Counseling Office - Clerk	https://lstephens-7.youcanbook.me/	lstephens@avhsd.org		
	Lopes (	Center & Counseling Personnel	•		
Mrs. Marquez	College & Career PST	https://mmarquez.youcanbook.me	mmarquez@avhsd.org		
Bilingual Secretary – EL Support					
Mrs. Hidalgo	EL Students		rhidalgo@avhsd.org		
Registration - Independent Study - On Site Continuation					
Ms. Valdez	Counseling Office - PST		svaldez@avhsd.org		



WORK EXPERIENCE COORDINATOR Please see the Guidance Office for Work Permit Questions.



#### ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT FOOD SERVICES

#### Re: 2022-2023 Student Meal Program

Dear Parent or Guardian,

We are pleased to inform you that the Antelope Valley Union High School District will provide breakfast and lunch to all enrolled students in the 2022-2023 school year at NO CHARGE. Food Services offer meals from multiple outlets on campus to meet the time and social needs of all students. Our menus reflect Student's favorite choice while meeting all nutrition guidelines. Student satisfaction is our number one priority!

Check us out at <u>www.avfood.org</u>. While reviewing Food Services' 2022-2023 menus and other information, we request you complete the District's Income Household Form and link that is found on the homepage.

The information used from this confidential form determines funding for the District's ongoing programs, increased technology and a host of additional services benefiting all students.

After completing the form, you are encouraged to find out more about our program in addition to lots of health and wellness resources for your student and entire family.

Please contact us if you need any assistance or have any questions at (661) 948-7655

#### Joe Cook Director of Food Services

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <u>https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-</u> <u>17Fax2Mail.pdf</u>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

 Mail: US Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or 2. email: program.intake@usda.gov

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## NEW AND RETURNING STUDENTS POWERSCHOOL ENROLLMENT FOR

AVHS now requires all returning students to complete the PowerSchool Enrollment On-line Registration. If you do not already have a PowerSchool Parent Portal account, you must create one. Please visit our website and search for PowerSchool: Parent Portal to complete this process. Once you have created your account, log into PowerSchool, and select the Enrollment 22-23 link located on the menu bar to the left of the screen. Follow the prompts from there to begin the registration process. Red asterisks (\*) indicate required information. If the submit icon does not work, review the submission page for items marked **REQUIRED**. Formatting examples appear to the side of many of the fields. Once you have successfully submitted your student's information, print the confirmation signature page. Both you and your student must sign this page. Ask your student to take this page to the Guidance Office.



Open During Student Lunch and After School Only Monday through Friday. Not open during class time

## **The Student Store Sells**

LOPES PRIDE CARDS: \$10.00 thru September 2, 2022 \$20.00 thru the end of the 22-23 school year

**2023 YEARBOOK** \$5 discount with LOPES PRIDE Card (Price TBD)

## STUDENT ID's

First ID is free ID Card Replacement Fee - \$3.00 Lanyard Replacement - \$2.00

## **AVHS ITEMS FOR SALE**

AVHS Sweat Clothes, ASB T-Shirts Classroom Supplies: pens, pencils, composition notebooks, etc. Lopes Beanies with pom poms Spirit Items: Foam Fingers & Antlers, Dog Tags, Pom Poms, etc. Refreshments: Snacks, Slushies, Ice Cream, Beverages, etc.

## CASH, MONEY ORDERS, AND CREDIT CARDS WITH ID ONLY

### SORRY, NO CHECKS ACCEPTED